



sedgwick®



Sedgwick Claims Kit

Nevada



P.O. Box 14779
Lexington, KY 40512
Toll Free: 866-738-9201
Fax: 859-280-3275



Dear Insured:

We would like to welcome you as a policyholder of Endurance Assurance Corporation. Sedgwick is your Claims Administrator, and we are pleased to be able to provide you with workers' compensation claims handling services. Please follow the below instructions for filing a new claim and note the claim kit attachments.

Where do I report a claim?

- > **Phone:** 855-728-5277 (855-7ATLAS7)
- > **Email:** 6200AtlasGeneralInsurance@sedgwick.com
- > **Fax:** 866-383-3296

Where do I send my injured employee for medical treatment?

- > **Website:** www.sedgwickproviders.com/AG

Sedgwick Claim Kit Attachments:

- > **Notice of Injury or Occupational Disease**
- > **Employee's Claim of Compensation for Initial Treatment**
- > **Employer's Report of Industrial Injury or Occupational Disease**
- > **Posting Notice/Brief Description of Rights and Benefits**
- > **Injured Employee's Request for Compensation**
- > **Explanation of Wage Calculation**
- > **Request for Additional Medical Information and Medical Release**
- > **Express Scripts First Fill Temporary Pharmacy Card**
- > **Designated Provider List**
- > **Treatment Referral Form**

Need a Loss Run?

- > Email us @
RPS.SanDiego-2.LossRuns@rpsins.com

Have more questions?

Contact the Atlas Customer Care Team at Sedgwick - One of our friendly Client Services Associates will be happy to assist you.

- > **Phone:** 866-738-9201
- > **Email:** AtlasTeam@Sedgwick.com

We appreciate your business and believe that communication is critical for successful claims administration. We encourage you to contact us if you have any questions.

www.Atlas.us.com/claims

"NOTICE OF INJURY OR OCCUPATIONAL DISEASE"

(Incident Report)

Pursuant to NRS 616C.015

Name of Employer _____

Name of Employee		Social Security Number		Telephone Number	
Date of Accident (if applicable)	Time of Accident (if applicable)	Place where accident occurred (if applicable)			
What is the nature of the injury or occupational disease?			List any body parts involved:		
Briefly describe accident or circumstances of occupational disease: (Note: if you are claiming an occupational disease, indicate the date on which employee first became aware of connection between condition and employment)					
Names of witnesses:					
Did the employee leave work because of the injury or occupational disease?	____ YES ____ NO	If yes, when (date and time)?	Has the employee returned to work?	____ YES ____ NO	If yes, when (date and time)?
Was first aid provided?	____ YES ____ NO	If yes, by whom?	Name and address of treating physician, if applicable or known		
Did the accident happen in the normal course of work? (if applicable)	____ YES ____ NO				
Was anyone else involved?	____ YES ____ NO	Names of others involved			

MY EMPLOYER/INSURER MAY HAVE MADE ARRANGEMENTS TO DIRECT ME TO A HEALTH CARE PROVIDER FOR MEDICAL TREATMENT OF MY INDUSTRIAL INJURY OR OCCUPATIONAL DISEASE. I HAVE BEEN NOTIFIED OF THESE ARRANGEMENTS.

Supervisor's Signature _____ Date _____

Signature of Injured or Disabled Employee _____ Date _____

TO FILE A CLAIM FOR COMPENSATION, SEE REVERSE SIDE, SECTION ENTITLED, CLAIM FOR COMPENSATION (FORM C-4).

For assistance with Workers' Compensation Issues you may contact the State of Nevada for Consumer Health Assistance Toll Free: 1-888-333-1597 Web site: <http://dhhs.nv.gov/Programs/CHA> E-mail: cha@govcha.nv.gov

Employee should sign, date and retain a copy.
Original to Employer, Copy to Employee

**EMPLOYEE'S CLAIM FOR COMPENSATION/REPORT OF INITIAL TREATMENT
FORM C-4**

PLEASE TYPE OR PRINT

EMPLOYEE'S CLAIM PROVIDE ALL INFORMATION REQUESTED

First Name		M.I.	Last Name		Birthdate	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Claim Number (Insurer's Use Only)
Home Address				Age	Height	Weight	Social Security Number
City		State		Zip		Telephone	
Mailing Address		City		State		Zip	
INSURER		THIRD-PARTY ADMINISTRATOR		Employee's Occupation (Job Title) When Injury or Occupational Disease Occurred			
Employer's Name/Company Name						Telephone	
Office Mail Address (Number and Street)							
Date of Injury (if applicable)	Hours Injury (if applicable) am pm		Date Employer Notified	Last Day of Work After Injury or Occupational Disease		Supervisor to Whom Injury Reported	
Address or Location of Accident (if applicable)							
What were you doing at the time of the accident? (if applicable)							
How did this injury or occupational disease occur? (Be specific and answer in detail. Use additional sheet if necessary)							
If you believe that you have an occupational disease, when did you first have knowledge of the disability and its relationship to your employment?						Witnesses to the Accident (if applicable)	
Nature of Injury or Occupational Disease				Part(s) of Body Injured or Affected			
<p style="font-size: small; color: red;">I CERTIFY THAT THE ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT I HAVE PROVIDED THIS INFORMATION IN ORDER TO OBTAIN THE BENEFITS OF NEVADA'S INDUSTRIAL INSURANCE AND OCCUPATIONAL DISEASES ACTS (NRS 616A TO 616D, INCLUSIVE, OR CHAPTER 617 OF NRS). I HEREBY AUTHORIZE ANY PHYSICIAN, CHIROPRACTOR, SURGEON, PRACTITIONER OR ANY OTHER PERSON, ANY HOSPITAL, INCLUDING VETERAN ADMINISTRATION OR GOVERNMENTAL HOSPITAL, ANY MEDICAL SERVICE ORGANIZATION, ANY INSURANCE COMPANY, OR OTHER INSTITUTION OR ORGANIZATION TO RELEASE TO EACH OTHER, ANY MEDICAL OR OTHER INFORMATION, INCLUDING BENEFITS PAID OR PAYABLE, PERTINENT TO THIS INJURY OR DISEASE, EXCEPT INFORMATION RELATIVE TO DIAGNOSIS, TREATMENT AND/OR COUNSELING FOR AIDS, PSYCHOLOGICAL CONDITIONS, ALCOHOL OR CONTROLLED SUBSTANCES, FOR WHICH I MUST GIVE SPECIFIC AUTHORIZATION. A PHOTOSTAT OF THIS AUTHORIZATION SHALL BE AS VALID AS THE ORIGINAL.</p>							
Date	Place		Employee's Original or Electronic Signature				
THIS REPORT MUST BE COMPLETED AND MAILED WITHIN 3 WORKING DAYS OF TREATMENT							
Place		Name of Facility					
Date	Diagnosis and Description of Injury or Occupational Disease			<p style="font-size: small; color: red;">Is there evidence that the injured employee was under the influence of alcohol and/or another controlled substance at the time of the accident? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)</p>			
Hour							
Treatment:			<p style="font-size: small; color: red;">Have you advised the patient to remain off work five days or more? <input type="checkbox"/> Yes Indicate dates: from _____ to _____ <input type="checkbox"/> No If no, is the injured employee capable of: <input type="checkbox"/> full duty <input type="checkbox"/> modified duty If modified duty, specify any limitations/restrictions: _____</p>				
X-Ray Findings:			<p style="font-size: small; color: red;">From information given by the employee, together with medical evidence, can you directly connect this injury or occupational disease as job incurred? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>				
Is additional medical care by a physician indicated? <input type="checkbox"/> Yes <input type="checkbox"/> No							
Do you know of any previous injury or disease contributing to this condition or occupational disease? <input type="checkbox"/> Yes <input type="checkbox"/> No (Explain if yes)							
Date	Print Health Care Provider's Name			I certify that the employer's copy of this form was delivered to the employer on:			
Address						INSURER'S USE ONLY	
City	State	Zip	Provider's Tax I.D. Number	Telephone			
Health Care Provider's Original or Electronic Signature				Degree (MD, DO, DC, PA-C, APRN)			

TO AVOID PENALTY, THIS REPORT MUST BE COMPLETED AND MAILED TO THE INSURER WITHIN 6 WORKING DAYS OF RECEIPT OF THE C 4 FORM

Please Type or Print

EMPLOYER'S REPORT OF INDUSTRIAL INJURY OR OCCUPATIONAL DISEASE

EMPLOYER	Employer's Name		Nature of Business (mfg., etc.)		FEIN		OSHA Log #												
	Office Mail Address			Location . . . If different from mailing address			Telephone												
	City		State		Zip		INSURER			THIRD-PARTY ADMINISTRATOR									
EMPLOYEE	First Name		M.I.		Last Name		Social Security		Birthdate		Age		Primary Language Spoken						
	Home Address (Number and Street)						Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed										
	City		State		Zip		Was the employee paid for the day of injury? (If applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No				How long has this person been employed by you in Nevada?								
	In which state was employee hired?			Employee's occupation (job title) when hired or disabled					Department in which regularly employed:										
	Telephone		Is the injured employee a corporate officer? . . . sole proprietor? . . . partner? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No						Was employee in your employ when injured or disabled by occupational disease (O/D)? <input type="checkbox"/> Yes <input type="checkbox"/> No										
ACCIDENT OR DISEASE	Date of Injury (if applicable)		Time of injury (Hours; Minute AM/PM) (if applicable)			Date employer notified of injury or O/D			Supervisor to whom injury or O/D reported										
	Address or location of accident (Also provide city, county, state) (if applicable)								Accident on employer's premises? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No										
	What was this employee doing when the accident occurred (loading truck, walking down stairs, etc.)? (if applicable)																		
	How did this injury or occupational disease occur? Include time employee began work. Be specific and answer in detail. Use additional sheet if necessary.																		
INJURY OR DISEASE	Specify machine, tool, substance, or object most closely connected with the accident (if applicable)						Witness			Was there more than one person injured in this accident? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No									
	Part of body injured or affected			If fatal, give date of death			Witness												
	Nature of Injury or Occupational Disease (scratch, cut, bruise, strain, etc.)						Witness			Will you have light duty work available if necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No									
	If validity of claim is doubted, state reason						Did employee return to next scheduled shift after accident? (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> No												
	Treating physician/chiropractor name						Location of Initial Treatment			Emergency Room <input type="checkbox"/> Yes <input type="checkbox"/> No			Hospitalized <input type="checkbox"/> Yes <input type="checkbox"/> No						
	IMPORTANT		How many days per week does employee work?			From		<input type="checkbox"/> am <input type="checkbox"/> pm		To		<input type="checkbox"/> am <input type="checkbox"/> pm		Last day wages were earned					
Scheduled days off		S <input type="checkbox"/>		M <input type="checkbox"/>		T <input type="checkbox"/>		W <input type="checkbox"/>		T <input type="checkbox"/>		F <input type="checkbox"/>		S <input type="checkbox"/>		Rotating <input type="checkbox"/>		Are you paying injured or disabled employee's wages during disability? <input type="checkbox"/> Yes <input type="checkbox"/> No	
IMPORTANT LOST TIME INFO	Date employee was hired			Last day of work after injury or disability			Date of return to work			Number of work days lost									
	Was the employee hired to work 40 hours per week? <input type="checkbox"/> Yes <input type="checkbox"/> No			If not, for how many hours a week was the employee hired?			Did the employee receive unemployment compensation any time during the last 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not know												
	For the purpose of calculation of the average monthly wage, indicate the employee's gross earnings by pay period for 12 weeks prior to the date of injury or disability. If the injured employee is expected to be off work 5 days or more, attach wage verification form (D-8). Gross earnings will include overtime, bonuses, and other remuneration, but will not include reimbursement for expenses. If the employee was employed by you for less than 12 weeks, provide gross earnings from the date of hire to the date of injury or disability.																		
	Pay period ends on: <input type="checkbox"/> SUN <input type="checkbox"/> TUE <input type="checkbox"/> THUR <input type="checkbox"/> SAT <input type="checkbox"/> MON <input type="checkbox"/> WED <input type="checkbox"/> FRI			Employee is paid: <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> OTHER <input type="checkbox"/> BI-WKLY <input type="checkbox"/> SEMI-MONTHLY			On the date of injury or disability the employee's wage was: \$ _____ per <input type="checkbox"/> Hr <input type="checkbox"/> Day <input type="checkbox"/> Wk <input type="checkbox"/> Mo												
<p>For assistance with Workers' Compensation Issues you may contact the State of Nevada Office of the Consumer Health Assistance Toll Free: 1-888-333-1597 Web site: http://dhhs.nv.gov/Programs/CHA E-mail: cha@govcha.nv.gov</p>																			
Insurer Use Only	I affirm that the information provided above regarding the accident and injury or occupational disease is correct to the best of my knowledge. I further affirm the wage information provided is true and correct as taken from the payroll records of the employee in question. I also understand that providing false information is a violation of Nevada law.						Employer's Signature and Title			Date									
	Claim is: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied <input type="checkbox"/> Deferred <input type="checkbox"/> 3 rd Party						Deemed Wage			Account No.			Class Code						
	Claims Examiner's Signature						Date			Status Clerk			Date						

A T T E N T I O N

Caution: The information below is general in nature and is not intended to be legal advice. If you have any questions regarding your status as an employer or employee or your rights and qualification for specific benefits under an industrial injury or occupational disease claim, you should consult with an attorney experienced in industrial insurance.

Brief Description of Whether the Employer is Required to Obtain Industrial Insurance and Whether a Person is a Covered Employee

Every employer ... shall provide and secure compensation ... for any personal injuries by accident sustained by an employee arising out of and in the course of the employment. See NRS 616B.612(1).

An **employer** is defined as, "Every person, firm, voluntary association and private corporation, including any public service corporation, which has in service any person under a contract of hire." See NRS 616A.230(2). "A person is not an employer if: (a) The person enters into a contract with another person or business which is an independent enterprise; and (b) The person is not in the same trade, business, profession or occupation as the independent enterprise." See NRS 616B.603(1).

An **employee** is broadly defined as, "... every person in the service of an employer under any appointment or contract of hire or apprenticeship, express or implied, oral or written, whether lawfully or unlawfully employed" (See NRS 616A.105), but excludes casual employees not in the same trade, business, profession or occupation; persons engaged as a theatrical or stage performer or in an exhibition; musicians not lasting more than 2 consecutive days; household servants, farming and ranching employees; voluntary ski patrol; sports officials paid a nominal fee; clergy, rabbi or lay readers; real estate brokers or sales persons; and commissioned sales persons (See NRS 616A.110).

An **independent contractor** is a person who is hired and paid solely to produce a result. It is defined as, "... any person who renders service for a specified recompense for a specified result, under the control of the person's principal as to the result of the person's work only and not as to the means by which such result is accomplished." See NRS 616A.255.

Brief Description of Your Rights and Benefits If You Are Injured on the Job or have an Occupational Disease

Notice of Injury or Occupational Disease (Incident Report Form C-1) If an injury or occupational disease (OD) arises out of and in the course of employment, you must provide written notice to your employer as soon as practicable, but no later than 7 days after the accident or OD. Your employer shall maintain a sufficient supply of the forms.

Employee's Claim for Compensation/Report of Initial Treatment (Form C-4): If medical treatment is sought, the Form C-4 is available at the place of initial treatment. A completed Form C-4 must be filed within 90 days after an accident or OD. The treating physician, chiropractic physician, physician assistant or advanced practice nurse must, within 3 working days after treatment, complete and mail to the employer, the employer's insurer and third-party administrator, the Claim for Compensation.

Medical Treatment: If you require medical treatment for your on-the-job injury or OD, you may be required to select a physician or chiropractic physician from a list provided by your workers' compensation insurer, if it has contracted with an Organization for Managed Care (MCO) or Preferred Provider Organization (PPO) or providers of health care. If your employer has not entered a contract with an MCO or PPO, you may select a physician or chiropractic physician from the Panel of Physicians and Chiropractic Physicians. Any **medical costs** related to your industrial injury or OD will be paid by your insurer.

Temporary Total Disability (TTD): If your doctor has certified that you are unable to work for a period of at least 5 consecutive days, or 5 cumulative days in a 20-day period, or places restrictions on you that your employer does not accommodate, you may be entitled to TTD compensation.

Temporary Partial Disability (TPD): If the wage you receive upon reemployment is less than the compensation for TTD to which you are entitled, the insurer may be required to pay you TPD compensation to make up the difference. TPD can only be paid for a maximum of 24 months.

Permanent Partial Disability (PPD): When your medical condition is stable and there is an indication of a PPD as a result of your injury or OD, within 30 days, your insurer must arrange for an evaluation by a rating physician or chiropractic physician to determine the degree of your PPD. The amount of your PPD award depends on the date of injury, the results of the PPD evaluation, your age and wage.

Permanent Total Disability (PTD): If you are medically certified by a treating physician or chiropractic physician as permanently and totally disabled and have been granted a PTD status by your insurer, you are entitled to receive monthly benefits not to exceed 66 2/3% of your average monthly wage. The amount of your PTD payments is subject to reduction if you previously received a lump-sum PPD award.

Vocational Rehabilitation Services: You may be eligible for vocational rehabilitation services if you are unable to return to the job due to a permanent physical impairment or permanent restrictions as a result of your injury or occupational disease.

Transportation and Per Diem Reimbursement: You may be eligible for travel expenses and per diem associated with medical treatment.

Reopening: You may be able to reopen your claim if your condition worsens after claim closure.

Appeal Process: If you disagree with a written determination issued by the insurer or the insurer does not respond to your request, you may appeal to the **Department of Administration, Hearing Officer**, by following the instructions contained in your determination letter. You must appeal the determination within 70 days from the date of the determination letter at 1050 E. William Street, Suite 400, Carson City, Nevada 89701, or 2200 S. Rancho Drive, Suite 210, Las Vegas, Nevada 89102. If you disagree with the Hearing Officer decision, you may appeal to the **Department of Administration, Appeals Officer**. You must file your appeal within 30 days from the date of the Hearing Officer decision letter at 1050 E. William Street, Suite 450, Carson City, Nevada 89701, or 2200 S. Rancho Drive, Suite 220, Las Vegas, Nevada 89102. If you disagree with a decision of an Appeals Officer, you may file a **petition for judicial review with the District Court**. You must do so within 30 days of the Appeals Officer's decision. You may be represented by an attorney at your own expense, or you may contact the NAIW for possible representation.

Nevada Attorney for Injured Workers (NAIW): If you disagree with a Hearing Officer decision, you may request that NAIW represent you without charge at an Appeals Officer hearing. NAIW is an independent state agency and is not affiliated with any insurer. For information regarding denial of benefits, you may contact the NAIW at: 1000 E. William Street, Suite 208, Carson City, NV 89701, (775) 684-7555, or 2200 S. Rancho Drive, Suite 230, Las Vegas, NV 89102, (702) 486-2830.

To File a Complaint with the Division: If you wish to file a complaint with the Administrator of the Division of Industrial Relations (DIR), please contact Workers' Compensation Section, 1886 East College Pkwy. Ste. 100, Carson City, NV 89706, telephone (775) 684-7270, or 3360 W. Sahara Ave., Suite 250, Las Vegas, NV 89102, telephone (702) 486-9080.

For Assistance with Workers' Compensation Issues: You may contact the State of Nevada Office for Consumer Health Assistance, 7150 Pollock Drive, Las Vegas, NV 89119, Toll Free 1-888-333-1597, Website: [https://adsd.nv.gov/Programs/CHA/Office_for_Consumer_Health_Assistance_\(OCHA\)/](https://adsd.nv.gov/Programs/CHA/Office_for_Consumer_Health_Assistance_(OCHA)/), E-mail cha@govcha.nv.gov

The information in this publication is derived from Chapters 616A through 616D, inclusive, and 617 of the Nevada Revised Statutes and is provided for informational purposes only. If you have any questions, regarding your injury or workers' compensation claim, please call the following:

Insurer/Administrator: _____ Contact Person: _____

Address: _____ Telephone Number: _____
City State Zip

MCO/Health Care Provider: _____ Contact Person: _____

Address: _____ Telephone Number: _____
City State Zip

**BRIEF DESCRIPTION OF RIGHTS AND BENEFITS
(Pursuant to NRS 616C.050)**

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[https://adsd.nv.gov/Programs/CHA/Office_for_Consumer_Health_Assistance_\(OCHA\)/](https://adsd.nv.gov/Programs/CHA/Office_for_Consumer_Health_Assistance_(OCHA)/) E-mail: cha@govcha.nv.gov

**INJURED EMPLOYEE'S REQUEST FOR COMPENSATION
(Pursuant to NRS 616C.475(6))**

ANSWER ALL QUESTIONS, DATE, SIGN AND RETURN TO YOUR CLAIMS AGENT

1. Name: _____ Social Security # _____ Phone No: _____

2. Physical address: _____
Street City State Zip

Mailing address: _____
Street/P.O.Box City State Zip

Is this a change of address? [] Yes [] No

3. Employer at time of injury: _____

4. Supervisor's name: _____

5. Name of your attending physician or chiropractor: _____

6. Date on which you were last examined by attending physician or chiropractor: _____

7. Date of next appointment with physician or chiropractor: _____

8. a. Have you been released to return to work by your attending physician or chiropractor? [] Yes [] No

b. If so, give the date of release: _____

9. a. Have you returned to work with another employer? [] Yes [] No

b. Are you receiving payment from any employer? [] Yes [] No

c. Date on which you returned to work: _____

d. Name of employer for whom you returned to work: _____

e. Address: _____

10. Have you been disabled and unable to work in any occupation for at least 5 consecutive days, or 5 cumulative days within a 20 day period? [] Yes [] No

11. Date on which you last worked: _____ For Whom: _____

12. When do you expect to be able to return to your regular occupation? _____

13. Would you be able to work at a light duty type job now? [] Yes [] No

Comment: _____

14. Has your employer offered you a light duty type job? [] Yes [] No

a. If yes, when was the light duty job offered? _____

Per NRS 616D.300, I understand that the reporting of false information may disqualify me from receiving workers' compensation benefits. Further, I understand falsification may subject me to civil and criminal penalties. I certify the above information is correct to the best of my knowledge.

Date

Signature

CITY COUNTY STATE

NOTE: An explanation of the methods used to calculate your average monthly wage and compensation benefits should accompany your first compensation check. If you did not receive this, please contact your claims agent.

FOR CLAIMS AGENT'S USE ONLY

PAY: From _____ To _____
From _____ To _____

Rev. date _____
TT Final TT TP

Date

Signature

EXPLANATION OF WAGE CALCULATION

Pursuant to NAC 616C.520(1)

The amount of disability compensation payable to an injured employee is based on his average monthly wage at the time of the accident. The compensation due is calculated on a calendar day basis, and paid at the rate of 66 2/3% of the average monthly wage, subject to the statutory limitation that creates a maximum average monthly wage benefit that is 150% of the state-calculated average monthly wage. If disabled for at least five consecutive days, or five cumulative days within a 20-day period, each day of disablement, including and following the five days, is compensable. When a doctor releases the injured employee to work or he returns to work on his own, the eligibility for disability ceases.

ITEMS INCLUDED IN THE AVERAGE MONTHLY WAGE

Pursuant to NAC 616C.423

The calculation of your average monthly wage includes the following: wages or salary; commissions which are prorated over the period used to calculate the AMW; incentive pay; payment for sick leave; bonuses which are prorated over the period used to calculate the average monthly wage; termination pay; tips which are collected and disbursed by the employer and are not paid at the discretion of the customer; tips you report pursuant to NRS 616B.227; payment for piecework, tool allowance, vacation, holidays, overtime, and travel time; and value of room and/or board. Concurrent employment with another employer may be included.

Items which cannot be included are: employment not subject to coverage under NRS 616A to 616D, inclusive or chapter 617 of NRS, or elective employment which has not been elected; reimbursement for job related expenses, including per diem and travel, and allowances for laundry or uniforms.

In certain instances, wages are determined by statute. Compensation will be based on that wage.

If your average monthly wage exceeds the State Average Monthly Wage, compensation will be based on the State Average Monthly Wage.

CALCULATION OF THE AVERAGE MONTHLY WAGE

A wage history of a period of 12 weeks must be used to calculate the average monthly wage. If a 12-week period is not representative of your average monthly wage, the following methods are to be used.

A period of one year, or the full period of employment if less than one year, may be used. It **must** be used if the average monthly wage would be increased; or pursuant to NAC 616C.435(3), if employee is a member of a labor organization and regularly employed by referrals from that office, wages from all employers for one year must be used if the average monthly wage would be increased.

If employed less than 12 weeks, but for a period not less than four weeks, wages are averaged for the available period; or earnings based on piecework or a period of less than four weeks must be based on the rate of pay and projected working schedule, or on an average equal to other employees doing the same work.

The period used to calculate the AMW must consist of consecutive days immediately preceding your accident. Each day must be counted, with the following exceptions: A certified illness or disability; institutionalized in a hospital, or other; enrollment as a full-time student and not employed on days of attendance; military service other than weekend duty; an officially sanctioned strike; or absence due to approved leave pursuant to the Family and Medical Leave Act of 1993.

Concurrent wages for employment by two or more employers may also apply. NAC 616C.447 provides that the insurer shall advise an injured employee in writing of his eligibility for compensation for concurrent employment at time of the initial payment of compensation.

IF IT APPEARS THAT AN ERROR HAS BEEN MADE IN THE WAGE DETERMINATION, PLEASE CONTACT YOUR CLAIMS AGENT. AN EXPLANATION OF THE CALCULATION WILL BE PROVIDED. THE WAGE WILL BE REVISED UPON PRESENTATION OF DOCUMENTATION (CHECK STUBS, INCOME TAX FORM W-2, WAGE STATEMENT FROM THE EMPLOYER) WHICH SHOWS THE ORIGINAL WAGE DETERMINATION TO BE IN ERROR. A REVISED WAGE WILL BE USED TO RECALCULATE AND ADJUST COMPENSATION FOR PERIODS ALREADY PAID, AS WELL AS FUTURE COMPENSATION.

Request for Additional Medical Information And Medical Release

(Pursuant to NRS 616C.177 & 616C.490(5))

Injured Employee's Name: _____
Claim Number: _____ Social Security Number: _____
Injured Employee's Address: _____
Injury/Occupational Disease Date: _____ Date this Notice Printed: _____
Insurer's Name: _____ Employer: _____
Insurer's Address: _____ Employer's Address: _____

Please provide the information requested below, sign and date the form, and return it to your insurer. Your signature on this form also acts as a release to acquire information affecting your claim from other entities. Failure to fully complete and return this form to your claims agent in a timely manner could affect your benefits or delay the resolution of your claim.

Prior History Information

Please check the appropriate box below and provide the information requested.

- I have no prior conditions, injuries or disabilities of which I am aware, that might affect the disposition of the claim referenced above. Note - if you checked this box, no further information is needed at this point.
- I have a prior condition, injury or disability that could affect the disposition of the claim referenced above. This can include birth defects, prior surgeries, injuries, etc., whether work-related or not. Note - if you checked this box, indicating a pre-existing condition, please explain in detail in the space below. Please attach additional sheets of paper to this form if necessary to fully explain the condition.

I have provided this information to obtain the benefits of the Nevada Industrial Insurance Act and/or the Nevada Occupational Diseases Act (NRS 616A to 616D, inclusive, and/or NRS 617). I hereby authorize any physician, chiropractor, surgeon, practitioner, or other person, any hospital, including veterans administration or governmental hospital, any medical service organization, any insurance company, or other institution or organization to release to each other, any medical or other information, including benefits paid or payable, pertinent to this injury or disease, except information relative to diagnosis, treatment and/or counseling for AIDS, psychological conditions, alcohol or controlled substances, for which I must give specific authorization.

1. If executed in Nevada: Pursuant to Nevada Revised Statutes ("NRS") 53.045, I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____
(date) (signature)

2. Except as otherwise provided in NRS 53.250 to 53.390, inclusive, if executed outside of Nevada: I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

Executed on _____
(date) (signature)

Workers' Compensation Temporary Prescription ID Card

»» To the Injured Worker:

On your first visit, please give this notice to any pharmacy listed on the back side to speed processing your approved workers' compensation prescriptions (based on the guidelines established by your employer).

Questions or need assistance locating a participating retail network pharmacy? Call the Express Scripts Patient Care Contact Center at 1-866-590-5882.

Atencion Trabajador Lesionado:

Este formulario de identificación para servicios temporales de prescripción de recetas por compensación del trabajador DEBERÁ SER PRESENTADO a su farmacéutico al surtir su(s) receta(s) inicial(es).

Si tiene cualquier duda o necesita localizar una farmacia participante, por favor contacte al área de Atención a Clientes de Express Scripts, en el teléfono 1-866-590-5882.

»» To the Pharmacist:

Express Scripts administers this workers' compensation prescription program. Please follow the steps below to submit a claim. Standard claim limitations include quantity exceeding 150 pills or a day supply exceeding 14 days. This form is valid for up to 30 days from DOI. Limitations may vary. For assistance, call Express Scripts at 1-866-590-5882.

Pharmacy Processing Steps

- Step 1: Enter bin number 003858
- Step 2: Enter processor control A4
- Step 3: Enter the group number as it appears above
- Step 4: Enter the injured worker's nine-digit ID number
- Step 5: Enter the injured worker's first and last name
- Step 6: Enter the injured worker's date of injury

Express Scripts

ID #: _____

Your SSN is your temporary ID number; present to the pharmacy at the time prescription is filled. You will receive a new ID number shortly.

Date of Injury: _____

MM/DD/YYYY

Group #: GJC6200 _____

Employee Date of Birth: _____

Thank you for using a participating retail network pharmacy. Even though there is no direct cost to you, it's important that we all do our part to help control the rising cost of healthcare.

Please see other side for a list of participating retail network pharmacies.

»» **To the Supervisor:** Please fill in the information requested for the injured worker.

Employee Information

First

M

Last

Street Address or PO Box

City

State

ZIP

Employer Name



Participating Retail Network Pharmacies

A & P	Drug Emporium	Major Value	Schnucks
Acme Pharmacy	Drug Fair	Marsh Drugs	Scolari's
Albertson's	Drug Town	Medic Discount	Sedano
Albertson's/Acme	Drug World	Medicap	Shaw's
Albertson's/Osco	Eckerd	Medistat	Shop 'N Save
Albertson's/Sav-On	Econofoods	Meijer	Shopko
Amerisource	EPIC Pharmacy	Minyard	ShopRite
Bergen	Network	NCS HealthCare	Snyder
Anchor Pharmacies	FamilyMeds	Neighborcare	Stop & Shop
Arrow	Farm Fresh	Network	Sun Mart
Aurora	Farmer Jack	Pharmaceuticals	Super Fresh
Bartell Drugs	Food City	Northeast	Super Rx
Bigg's	Food Lion	Pharmacy Services	Target
Bi-Lo	Fred's	Osco	Texas Oncology
Bi-Mart	Gemmel	P & C Food	Srvs
BJ's Wholesale	Giant	Markets	The Pharm
Club	Giant Eagle	Pamida	Thrifty White
Brooks	Giant Foods	Park Nicollet	Times
Brookshire Brothers	Hannaford	Pathmark	Tom Thumb
Brookshire Grocery	Harris Teeter	Pavilions	Tops
Bruno	H-E-B	Price Chopper	Ukrop's
Carrs	Hi-School	Publix	United Drugs
Cash Wise	Pharmacy	Quality Markets	United
Coborn's	Hy-Vee	Raley's	Supermarkets
Costco	Jewel/Osco	Randalls	Vons
Cub	Kash n Karry	Rite Aid	Waldbaums
CVS	Keltsch	Rosauers	Walgreens
D&W	Kerr	Rx Express	Wal-Mart
Dahl's	Kmart	RXD	Wegmans
Dierbergs	Knight Drugs	Safeway	Weis
Discount Drugmart	Kroger	Sam's Club	Winn Dixie
Doc's Drugs	LeaderNet (PSAO)	Sav-On	
Dominicks	Longs Drug Store	Save Mart	



EXPRESS SCRIPTS®



Designated Vendor List

Dear Policyholder:

In order to provide the best possible medical care for your injured worker, Titan Claims Management has developed partnerships with national ancillary treatment providers due to their proven performance with workers' compensation cases. Please provide this list to your preferred clinic or urgent care. injured worker's initial treatment provider. **The below services shall be coordinated through the claim adjuster or directly with the vendor at the contact information provided below.**

Diagnostic Testing

Careworks will assist with finding local providers to conduct your **MRI, CT scan, EMG, x-rays**, and other diagnostic testing requested by your primary treating physician.

Phone: (866) 888-6724

Email: titanclaims@careworks.com

Durable Medical Equipment (DME)

Careworks will assist with obtaining equipment requested by your primary treating physician including **braces, canes, crutches, walkers, slings, commode chairs, etc.**

Phone: (866) 888-6724

Email: titanclaims@careworks.com

Pharmacy / Medication

myMatrixx has partnered with Titan Claims Management for filling **prescriptions** for your claim. Most pharmacies, including Walgreens and all major chains such as CVS, Rite-aid, Lucky, Costco, Walmart, and more are included in the network. **Help Line: (866) 590-5882**

Physical Medicine

Streamline has a nationwide network of providers to handle your **physical therapy, chiropractic, occupational therapy, and acupuncture** treatments. Contact them to schedule an appointment with the nearest provider.

Phone: (855) 877-9292

Email: physicaltherapy@streamlineworkcomp.com

Transportation

iLingo has a nationwide network of providers to handle your **transportation** needs. Contact them to find the nearest provider. **Phone: (800) 311-8331** **Email: titan@ilingo2.com**

Dental

HeadsUp Health Care has a nationwide network of providers to handle your **dental** needs. Contact them to schedule an appointment with the nearest provider. **Phone: (855) 474-9872**

Lista de proveedores designados

Estimado/a titular de la póliza:

Para brindar la mejor atención médica posible a su trabajador asegurado, Titan Claims Management ha desarrollado asociaciones con proveedores nacionales de tratamiento auxiliar debido a su rendimiento probado en casos de indemnización por accidentes de trabajo. Proporcione esta lista al proveedor de tratamiento inicial de indemnización por accidentes de trabajo de su clínica o atención de urgencia de preferencia. **Los siguientes servicios se coordinarán a través del perito de seguros o directamente con el proveedor en la información de contacto que se proporciona a continuación.**

Pruebas de diagnóstico

Orchid Medical/Careworks lo ayudará a encontrar proveedores locales para realizarse **resonancias magnéticas, tomografías computarizadas, electromiografías, radiografías** y otras pruebas de diagnóstico solicitadas por su médico tratante principal.

Teléfono: (855) 894-1674 Correo electrónico: referrals@orchidmedical.com

Equipos médicos duraderos

Orchid Medical/Careworks ayudará a obtener los equipos solicitados por su médico tratante principal, incluidos **aparatos ortopédicos, bastones, muletas, andadores, cabestrillos, sillas con inodoro, etc.**

Teléfono: (866) 888-6724 Correo electrónico: referrals@orchidmedical.com

Farmacia/Medicación

myMatrixx se ha asociado con Titan Claims Management para surtir **recetas** para su siniestro. La mayoría de las farmacias, incluidas Walgreens y todas las cadenas importantes, como CVS, Rite-aid, Lucky, Costco, Walmart y más, están incluidas en la red. **Línea de atención telefónica: (866) 590-5882**

Medicina física

Streamline tiene una red nacional de proveedores para manejar sus tratamientos de **fisioterapia, quiropráctica, terapia ocupacional y acupuntura**. Comuníquese para programar una cita con el proveedor más cercano.

Teléfono: (855) 877-9292 Correo electrónico: physicaltherapy@streamlineworkcomp.com

Transporte

iLingo tiene una red nacional de proveedores para manejar sus necesidades de **transporte**. Comuníquese para encontrar el proveedor más cercano.

Teléfono: (800) 311-8331 Correo electrónico: titan@ilingo2.com

Odontología

HeadsUp Health Care tiene una red nacional de proveedores para manejar sus necesidades **odontológicas**. Comuníquese para programar una cita con el proveedor más cercano.

Teléfono: (855) 474-9872



Workers' Compensation Treatment Referral

To Be Completed By Supervisor:		Date	
Medical Facility/Doctor		Phone ()	
Address	City	State	ZIP Code
Employee Name		Soc. Sec. No	
Occupation	Date of Injury	Time of Injury	AM PM
Employer Name	Policy Number	Phone ()	
Address	City	State	ZIP Code
Supervisor Authorizing Treatment			

Instructions to Medical Facility/Doctor

This authorization is issued to you to provide *initial* medical treatment to the employee named above who has reported an occupational injury.

1. Call the supervisor named above immediately if the employee can return to work (full or modified duty).
2. Send the original completed doctor's first report to Sedgwick:

Mail the first report of injury to:
Sedgwick

P.O. Box 14779

Lexington, KY 40512

Telephone Number

(855) 728-5277

Fax Number

(866) 383-3296

Email

6200AtlasGeneralInsurance@sedgwickcms.com

Referencia de tratamiento de indemnización por accidentes de trabajo



Para ser completado por el supervisor:

Centro médico/médico		Fecha	
Dirección		Teléfono ()	
Ciudad	Estado	Código postal	
Nombre del empleado		N.º de seguro social Seguro Social	
Ocupación	Fecha de la lesión	Hora de la lesión a. m. p. m.	
Nombre del empleador	Número de póliza	Teléfono ()	
Dirección	Ciudad	Estado	Código postal
Supervisor que autoriza el tratamiento			

Instrucciones para el centro médico/médico

Esta autorización le permite que usted proporcione tratamiento médico *inicial* al empleado mencionado anteriormente que ha informado de una lesión laboral.

1. Llame al supervisor indicado anteriormente de inmediato si el empleado puede regresar al trabajo (a tiempo completo o con horario modificado).
2. Envíe el primer informe original completo del médico a Sedgwick:

Envíe el primer informe de lesión a:
Sedgwick

P.O. Box 14779
Lexington, KY 40512

Número de teléfono
(855) 728-5277

Número de fax
(866) 383-3296

Correo electrónico
6200AtlasGeneralInsurance@sedgwickcms.com